EMPIRE LIFE
INFORMATION CIRCULAR

DATE: *October 14, 2022*   *N⁰ 2022-19*

CATEGORY: *INSURANCE*

TO: *Managing General Agents, Associate General Agents, Advisors, General Agents and National Accounts*

SUBJECT: *eVision Insurance Illustrator New Feature:* *Save & Share*
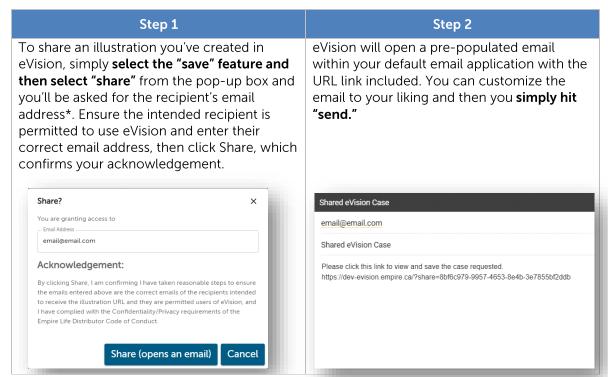*A new, secure way to share illustrations*

Trusted, Simple, Secure, Responsive

Based on feedback received from our distributors, we are pleased to announce a new enhancement to our eVision Illustrator: Save & Share.

With the new **Save & Share** feature, you can share illustrations with members of your team in a safe and secure manner. Whether you are a business development consultant, advisor's personal assistant or an advisor participating on a case with a junior advisor, Save & Share enables the intended recipient to quickly access your illustration from their own logged-in version of eVision seamlessly.

What makes the Save & Share feature Simple, Fast and Easy?
- It's a simple URL.
- No education or training required.
- No downloading and uploading of files from old versions of illustration software.

In two simple steps you're done!

Step 1	Step 2
To share an illustration you've created in eVision, simply **select the "save" feature and then select "share"** from the pop-up box and you'll be asked for the recipient's email address*. Ensure the intended recipient is permitted to use eVision and enter their correct email address, then click Share, which confirms your acknowledgement.	eVision will open a pre-populated email within your default email application with the URL link included. You can customize the email to your liking and then you **simply hit "send."**

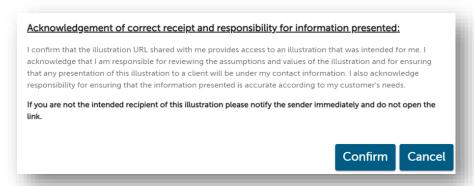
You can still update your own illustration or "Unshare" the illustration at any time.
*Please ensure you have the recipient's consent to send the email.
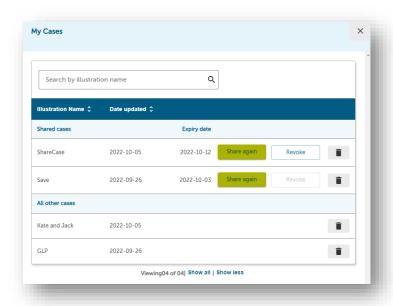

Trusted & Secure

The eVision Save & Share feature allows all eVision users to extend illustration access to another permitted eVision user by creating a secure URL that is valid for seven days. The illustration is not posted anywhere and is retained securely within eVision under the originating user's profile. Only the people who the user specifically shared it with, can see the illustration using the URL and receive a duplicate version (they will not receive direct access to the original illustration but rather a copy of the illustration will be added to their profile), they in turn can view the copied illustration, and modify it making it their own.

Keeping track of Share Activity

To keep track of illustrations you have shared, go to my "My Cases" and you will see the **Share Date** and **Expiry Date** of the illustration that was shared. If the URL has expired or you have updated the illustration, you can share the most recent version of the illustration by clicking on "Share Again".

Responsive to your needs should you need to "Unshare" at any time

To stop sharing the URL for an illustration, in the My Cases view, click the "Revoke" button and anyone with the link can no longer use the URL to access the file.

Visit **empire.ca/evision** to learn more.

Reference
Lynette Belfry, Director, Insurance Product Marketing, Retail

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